

APPENDIX-II

EMPANELMENT PROFORMA

Summary and Contact Information:	
Name of Proponent Agency	
Name of Contact Person for this Empanelment application	
Address	
Name of the Authorized Signatory	
Phone & Fax	
Email Contact	

Status of the applicant: Proprietary concern/Partnership firm/Ltd. Company/Other (Documentary proof to be enclosed)									
Detail profile of the Applicant/Vendor (To be enclosed in own letterhead duly signed & sealed)									
Empanelment fee details									
GST No. (Copy to be furnished)									
PAN No. (Copy to be furnished)									
Turnover of the company/firm: (Please furnish documentary evidence)	<table style="width: 100%;"><thead><tr><th style="text-align: left;">Financial Year</th><th style="text-align: right;">Turn Over</th></tr></thead><tbody><tr><td>2016-17</td><td></td></tr><tr><td>2017-18</td><td></td></tr><tr><td>2018-19</td><td></td></tr></tbody></table>	Financial Year	Turn Over	2016-17		2017-18		2018-19	
Financial Year	Turn Over								
2016-17									
2017-18									
2018-19									
Particulars in respect of work experience Please furnish copy of Work Order and Completion Certificate									
Remarks if any									

DECLARATION

1. I / We..... (Names of proprietor(s) / partners or shareholders) hereby declare that the information provided in this application form are true to the best of our knowledge and that we shall be bound by the acts of duly constituted attorney.
2. I / We also hereby declare that all matters related to Guwahati Biotech Park shall be treated as confidential and no information shall be passed on to any unauthorized person without written permission of the competent authority.
3. Smti/Shri..... whose signature/s are appearing below, is / are the authorized representative(s) of the firm.
4. I / We also undertake the responsibility to communicate all subsequent changes in the constitution or working of firm, affecting the accuracy of the facts, stated above.
5. I / We assure that if empaneled, the firm will serve the Institute for a minimum period of one year.
6. I / We have read and understood all the “Terms and Conditions” of Guwahati Biotech Park as mentioned in this document and consciously agree to the “Terms and Conditions”.

.....
Authorised Signatory with seal

Name:

Designation:

Place:

Date:

