



# Guwahati Biotech Park

Technology Complex, IIT Guwahati  
Guwahati- 781 039

Phone: + 91-361-2690228

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GBP/8.1.3/2021-22 /4991

Date: 29/11/2021

## NOTICE INVITING QUOTATION FOR SUPPLY OF DOOR MATS

Guwahati Biotech Park invites sealed quotations from authorized/reputed and experienced dealers' for supply of Door Mats for the Technology Incubation Centre of Guwahati Biotech Park, Amingaon. Details may be collected from the Administrative Department of Guwahati Biotech Park or may be downloaded from the official website [www.guwahatibiotechpark.com](http://www.guwahatibiotechpark.com) under Business/Tender section. Last date for submission of quotation is 4<sup>th</sup> December 2021 at 2 PM.

Sd/-

(Kailash Karthik, IAS)  
Chief Executive Officer  
Guwahati Biotech Park



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## NOTICE INVITING QUOTATION FOR SUPPLY OF DOOR MATS

Guwahati Biotech Park invites sealed quotations from authorized/reputed and experienced dealers' agents for supply of Door Mats for the Technology Incubation Centre of Guwahati Biotech Park, Amingaon. Details of Specification of the Door Mats to be supplied is as below;

Sl. No.	Location	Quantity	Size(LxB) sft	Type of Mat	Colour
1	Main Entrance	1	8x3	Hard Plastic Mat with border	Grey
2	Back Entrance	1	4x2	Hard Plastic Mat with border	Grey
3	Utility	1	4x2	Hard Plastic Mat with border	Grey
4	Cafeteria	1	4x2	Hard Plastic Mat with border	Grey
5	Green House	1	4x2	Hard Plastic Mat with border	Grey
6	Cafeteria	1	4x2	PVC Door Mats with border(anti skid)	Grey
7	Wash Rooms	14	3x2	PVC Door Mats with border(anti skid)	Grey
8	Wash Rooms (CEO/Administrator)	2	3x2	PVC Door Mats with border(anti skid)	Grey
9	Shower Rooms	5	3x2	PVC Door Mats with border(anti skid)	Grey
10	Main Entrance	2	6x3	Coir Mats(Thickness not less than 5 cm)	
11	Admin Block	1	4x2	Coir Mats(Thickness not less than 5 cm)	
12	Consultancy Cell	1	4x2	Coir Mats(Thickness not less than 5 cm)	
13	Board Room/Conference Room/ Auditorium/Seating Room	4	4x2	Coir Mats(Thickness not less than 5 cm)	
14	Library/Store/Office Area(Scientific)/ Student Seating Area	5	4x2	Coir Mats(Thickness not less than 5 cm)	
15	6 Facilities (2 Doors each)	12	4x2	Coir Mats(Thickness not less than 5 cm)	
16	Confocal Microscope Lab	1	4x2	Coir Mats(Thickness not less than 5 cm)	

### Terms and Conditions

Quotations will have to be submitted in a Sealed Envelope and should be addressed to The Chief Executive Officer, Guwahati Biotech Park, Technology Complex: IIT Guwahati, Guwahati -781039,

Assam, India and reach the office of the Guwahati Biotech Park on or before is 4<sup>th</sup> December 2021 at 2 PM.

1. Rates quoted should be on Door Delivery Guwahati Biotech Park Basis as per the format in **Annexure I**.
2. Rates should be quoted as proforma in price schedule.
3. No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained at any stage.
4. Quoted rates must be valid for 45 days from the date of submission of the quotation.
5. Delivery Time: 1 week from the date of issue of Purchase Order.
6. Payment Terms: 100% payment shall be made within 2-3 weeks from the date of successful delivery and installation of the items.

Sd/-

**(Kailash Karthik, IAS)**  
Chief Executive Officer  
Guwahati Biotech Park

**PROFORMA FOR PRICE SCHEDULE****NOTICE INVITING QUOTATION FOR SUPPLY OF DOOR MATS**

Sl. No.	Description item	Size (LxB) sft	Qty.	Unit Price (in Rs.)	GST	Total price (in Rs.)
1.	Hard Plastic Mat with border	8x3	1			
2.	Hard Plastic Mat with border	4x2	4			
3.	PVC Door Mats with border(anti skid)	3x2	21			
4.	PVC Door Mats with border(anti skid)	4x2	1			
5.	Coir Mats(Thickness not less than 5 cm)	6x3	2			
6.	Coir Mats(Thickness not less than 5 cm)	4x2	24			

It is hereby certified that I/we have understood all the terms and conditions specified in the tender document and are thoroughly aware of the nature of job required to be done and goods/items to be supplied. We agree to abide by all the tender terms and conditions. I/We hereby offer to carry out the job and supply the goods/items detailed above as per the tender terms and conditions.

(Signature and seal of Bidder)

Date:

**GENERAL INFORMATION ABOUT THE BIDDER**

To be filled & signed by the authorized signatory of the firm

1	Name of the Company	
2	Postal Address	
3	Telephone / FAX No.	
4	E-mail address & Website	
5	Type of Company :	
6	PAN No	
7	GST Registration	

(Signature and seal of Bidder)

Date: