



Guwahati Biotech Park

Technology Complex, IIT Guwahati
Guwahati- 781 039

Phone: + 91-361-2690228

GBP/8.1.3/2021-22 / 5016

Date: 28.12.2021

NOTICE INVITING QUOTATION FOR SUPPLY AND INSTALLATION OF ACRYLIC NAME PLATES

Guwahati Biotech Park invites sealed quotations from intending registered firms/dealers for supply and installation of Acrylic Name Plates for the Technology Incubation Centre of Guwahati Biotech Park, Amingaon. Details may be collected from the Administrative Department of Guwahati Biotech Park or may be downloaded from the official website www.guwahatibiotechpark.com under Business/Tender section. Last date for submission of quotation is 4th January 2022 at 2 PM.

Sd/-

(Kailash Karthik, IAS)
Chief Executive Officer
Guwahati Biotech Park



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Guwahati Biotech Park invites sealed quotations from intending registered firms/dealers for supply and installation of Acrylic Name Plates for the Technology Incubation Centre of Guwahati Biotech Park, Amingaon. Details of Specification of the Door Mats to be supplied is as below;

Sl. No.	Location and Labelling	Size (B x L)	Quantity
1	Administrative Block	24" x 12 "	1 Number
2	Consultancy Cell	24" x 12 "	1 Number
3	Breakout Room I	18" x 8"	1 Number
4	Breakout Room II	18" x 8"	1 Number
5	Chief Executive Officer	18" x 8"	1 Number
6	Administrator	18" x 8"	1 Number
7	Central Analytical Instrumentation Facility	24" x 12 "	1 Number
8	Fermentation Facility	24" x 12 "	1 Number
9	Micropropagation Facility	24" x 12 "	1 Number
10	Bioprospecting Facility	24" x 12 "	1 Number
12	Bioinformatics Facility	24" x 12 "	1 Number
13	Herbal Extraction Facility	24" x 12 "	1 Number
14	Utility	24" x 12 "	1 Number
15	Green House	18" x 8"	1 Number
16	Store room	18" x 8"	5 Numbers
17	Conference Room	20" x 8"	1 Number
18	Board Room	20" x 8"	1 Number
19	Auditorium	20" x 8"	1 Number
20	Projector Room	18" x 6"	1 Number
21	Green Room (Ladies & Gents)	18" x 6"	2 Numbers
22	VIP Room	18" x 6"	1 Number
23	Pantry	18" x 6"	1 Number
24	Confocal Microscope Room	18" x 8"	1 Number
25	Electrical Room I	18" x 8"	1 Number

26	Electrical Room II	18" x 8"	1 Number
27	Electrical Room III	18" x 8"	1 Number
28	Server Room I	18" x 8"	1 Number
29	Server Room II	18" x 8"	1 Number
30	Cold Room	18" x 8"	1 Number
31	Cafeteria	24" x 12 "	1 Number
32	Shower Rooms	18" x 8"	5 Numbers
33	Gas Chromatography	18" x 8"	1 Number
34	Liquid Chromatography	18" x 8"	1 Number
35	FACS	18" x 8"	1 Number
36	FPLC	18" x 8"	1 Number
37	Fermenter	18" x 8"	1 Number
38	Stereo Zoom Microscope	18" x 8"	1 Number
39	Culture room	18" x 8"	2 Numbers
40	Inoculation room	18" x 8"	1 Number
41	Media Preparation room	18" x 8"	2 Numbers
42	Sterilization room	18" x 8"	1 Number
43	Down Stream Processing room	18" x 8"	1 Number
44	Freeze Dryer	18" x 8"	1 Number
45	Sample Preparation Room.	18" x 8"	1 Number
46	Library	18" x 8"	1 Number
47	Office (scientific)	20" x 8"	1 Number
48	Modular Laboratories	24" x 12 "	1 Number
49	C-001 upto C-026	18" x 6 "	26 Numbers
50	Officers Name Plates	18" x 6 "	11 Numbers
51	Rest rooms	18" x 6"	16 Numbers

Terms and Conditions

Quotations will have to be submitted in a Sealed Envelope and should be addressed to The Chief Executive Officer, Guwahati Biotech Park, Technology Complex: IIT Guwahati, Guwahati -781039, Assam, India and reach the office of the Guwahati Biotech Park on or before is 4th January 2022 at 2 PM.

1. Rates quoted should be on Door Delivery Guwahati Biotech Park Basis as per the format in **Annexure I**.
2. Rates should be quoted as Proforma in price schedule.
3. No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained at any stage.

4. The selected firm will have to supply and install the Acrylic Name Plates within 1 week from the date of receipt of the supply order. In some special or urgent circumstances, the firm may be asked to supply the same as directed or as and when sought for.
5. The Firm will have to provide only the best quality product and in no circumstances, Guwahati Biotech Park will compromise with quality.
6. Quoted rates must be valid for 45 days from the date of submission of the quotation.
7. Payment Terms: 100% payment shall be made within 2-3 weeks from the date of successful supply and installation of the items.

Sd/-

(Kailash Karthik, IAS)
Chief Executive Officer
Guwahati Biotech Park

ANNEXURE I

PROFORMA FOR PRICE SCHEDULENOTICE INVITING QUOTATION FOR SUPPLY AND INSTALLATION OF ACRYLIC NAME PLATES

Sl. No.	Location and Labelling	Size (B x L)	Quantity	Unit Price in INR	GST	Total Price in INR
1	Administrative Block	24" x 12 "	1 Number			
2	Consultancy Cell	24" x 12 "	1 Number			
3	Breakout Room I	18" x 8"	1 Number			
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51	Rest rooms	18" x 8"	16 Numbers			
GRAND TOTAL IN INR						

It is hereby certified that I/we have understood all the terms and conditions specified in the NIQ document and are thoroughly aware of the nature of job required to be done and goods/items to be supplied. I/We hereby offer to carry out the job and supply the goods/items detailed above as per the NIQ terms and conditions.

(Signature and seal of Bidder)

Date:

GENERAL INFORMATION ABOUT THE BIDDER

To be filled & signed by the authorized signatory of the firm

1	Name of the Company	
2	Postal Address	
3	Telephone / FAX No.	
4	E-mail address & Website	
5	Type of Company :	
6	PAN No	
7	GST Registration	

(Signature and seal of Bidder)

Date: