



Guwahati Biotech Park

Technology Complex, IIT Guwahati
Guwahati- 781 039


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GBP/8.1.3/2023-24/ 5577

Date: 15.12.2023

NOTICE INVITING QUOTATION FOR SUPPLY OF TRAINING CHAIRS FOR GUWAHATI BIOTECH PARK

Guwahati Biotech Park invites sealed quotations from reputed supplier/ manufacturer/ authorized agents for supply of Training Chairs. Details of Specification of the furniture to be supplied is as below;

Sl. No.	ITEM	Specification	Quantity	Sample
1	Training Chair with Tablet	<p>Tablet Size 611 x 310 x 18 mm (W x D x H)</p> <p>Chair Size 580 x 600 x 800 mm (W x D x H)</p> <p>Assembled 619 x 760 x 800 mm (W x D x H)</p> <p>Features:</p> <ul style="list-style-type: none">• Mesh upholstered on Tubular back frame• Upholstered seat cushion with moulded PU foam and Bent wood• Fixed Height Arm Rest with integral skin polyurethane arm pad• Post-laminated commercial plywood with PVC edge band for writing pad• Pushback Mechanism with back tilt tension adjustment• Tubular cantilever frame assembly	50	

Terms and Conditions

1. Quotations will have to be submitted in a Sealed Envelope and should reach the office of the Guwahati Biotech Park, Technology Incubation Centre, Amingaon, Guwahati-781031 on or before 28.12.2023 at 2 pm and will be opened on the same day at 2.30 pm.
2. Late or delayed quotation will not be accepted.
3. Rates quoted should be on Door Delivery Guwahati Biotech Park Basis as per the format in **Annexure I**.
4. No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained at any stage.
5. Quoted rates must be valid for 45 days from the date of submission of the quotation.
6. Quotation to be submitted in the prescribed format (**Annexure I**) along with bidder's information (**Annexure II**)
 1. Warranty: 3 Years, documents to be provided
 2. Delivery Time: 2 weeks from the date of issue of Purchase Order.
 3. Payment Terms: 100% payment shall be made within 2-3 weeks from the date of successful delivery and installation of the items.

Sd/-

Chief Executive Officer
Guwahati Biotech Park

PROFORMA FOR PRICE SCHEDULE**NOTICE INVITING QUOTATION FOR SUPPLY OF TRAINING CHAIRS FOR GUWAHATI BIOTECH PARK**

Sl. No.	Description item	Qty.	Unit Price (in Rs.)	Taxes Applicable (in Rs.)	Total Price (in Rs.)
1.	Training Chairs	50			

It is hereby certified that I/we have understood all the terms and conditions specified in the Notice Inviting Quotation document and are thoroughly aware of the nature of job required to be done and goods/items to be supplied. We agree to abide by all the terms and conditions of the NIQ vide No. GBP/8.1.2/2023-24/ dated 15.12.2023. I/We hereby offer to carry out the job and supply the goods/items detailed above as per the tender terms and conditions.

(Signature and seal of Bidder)

Date:

GENERAL INFORMATION ABOUT THE BIDDER

To be filled & signed by the authorized signatory of the firm

1	Name of the Company	
2	Postal Address	
3	Telephone	
4	E-mail address & Website	
5	Type of Company :	
6	PAN No	
7	GST Registration	

(Signature and seal of Bidder)

Date: