



**EXPRESSION OF INTEREST (EOI) FOR OPERATING AND MANAGING THE  
CANTEEN SERVICES AT GUWAHATI BIOTECH PARK.**

**GUWAHATI BIOTECH PARK  
Technology Incubation Centre  
Amingaon, Guwahati 781031**

**WEBSITE: [www.guwahatibiotechpark.com](http://www.guwahatibiotechpark.com)**

**EOI No. GBP/ 1.17.1/2025-26/ 7057 dated: 4.2.2026**



# Guwahati Biotech Park

Technology Incubation Centre  
Amingaon, Guwahati- 781 031

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Date: 4.2.2026

## **EXPRESSION OF INTEREST (EOI)**

Guwahati Biotech Park invites applications from interested and eligible vendors to submit their **Expression of Interest (EOI)** for operating and managing the canteen services at Guwahati Biotech Park. The canteen is intended to serve the needs of employees and visitors associated with Guwahati Biotech Park.

Sl. No.	Name of the Area	Area Available (In Sqft)
1.	Canteen Space	2100

### **Scope of Services:**

The selected vendor will be responsible for providing high-quality, hygienic and nutritious food and beverages to the occupants of Guwahati Biotech Park including:

- Lunch and snacks
- Beverages (tea, coffee, juices, etc.)
- High Tea arrangements as and when required
- Ensuring proper cleanliness, hygiene and food safety standards
- Maintaining a well-organized and clean dining environment

### **Rent and Payment Model:**

The rent for operating the canteen will be based on a profit-sharing model. The selected vendor will pay 15% of the monthly profit to Guwahati Biotech Park as rent. Electricity charges as per meter reading. The profit will be calculated as follows:

- Profit = Total Monthly Revenue – Direct Operational Expenses (raw materials, staff wages, utilities, etc.)

This model aims to ensure that the vendor has a vested interest in the successful operation of the canteen and aligns the interests of both parties.

## Eligibility Criteria:

Interested vendors should meet the following criteria:

1. **Experience:** A minimum of 1 year in catering services or similar establishments.
2. **Food Safety & Hygiene:** Compliance with all relevant food safety regulations and maintenance of high hygiene standards.
3. **Infrastructure:** Capability to provide necessary infrastructure for the canteen, including kitchen equipment, seating arrangements and waste management.

## Submission Guidelines:

1. **EOI Submission Format:** Interested vendors are requested to submit their EOI in the prescribed format, which should include:
  - Company profile, including previous experience
  - Proposed menu and pricing list
  - Details of food safety and hygiene practices
  - Relevant licenses and certifications
  - Financial and operational plans
2. **Deadline for Submission:** All EOIs must be submitted by 10.2.2026 to the following address:

To

The Chief Executive Officer  
Guwahati Biotech Park  
Technology Incubation Centre  
Amingoan  
Guwahati-781031
3. **Selection Process:** After evaluation of the submitted EOIs, the shortlisted vendors will be invited for a presentation or further discussions. The final selection will be based on factors such as service quality, menu variety, pricing and vendor experience etc

## Important Notes:

1. The Guwahati Biotech Park reserves the right to accept or reject any EOI without providing any reasons.
2. The selected vendor will be expected to sign a formal agreement outlining the terms and conditions of the canteen operation.
3. The initial tenure of the contract will be [1] year, with the possibility of renewal based on performance.

Sd/-  
Chief Executive Officer  
Guwahati Biotech Park