



Guwahati Biotech Park

Amingaon, Kamrup Near SP Office

Guwahati- 781 031

GBP/4.21.3 /2025-26/ 7063

Date: 11 /02 /2026

NOTICE INVITING QUOTATION FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF 2 NOS DG SETS (380KVA, KIRLOSKER MAKE) ALONG WITH ASSOCIATED SYSTEM INSTALLED IN GUWAHATI BIOTECH PARK ,AMINGAON

Guwahati Biotech Park invites sealed quotations from experienced Manufacturers / Dealers / Agency having experience not less than 5 years in Comprehensive Annual Maintenance Contract of DG sets of capacity not less than 250 KVA for Comprehensive Annual Maintenance contract of 2 nos DG sets (380 kva, KIRLOSKER make) along with associated system installed in Guwahati Biotech Park ,Amingaon , **Assam** under.

Last date for submission of quotation is 17th February 2026 at 3 PM.

Scope of Work & Terms and Conditions:

1. The CAMC period in initially for 12 months from the date of issue work order .During AMC period service engineer shall periodic visits at least once in month to carry out any preventive maintenance including at least one wet preventive maintenance and attend all breakdown maintenance promptly round the year without any extra charges.
2. Service engineer shall be available on call for 24 x 7, in all 365 days. The service includes inspection, adjustments, all kind of service during DG sets break down to restart the DG-sets.
3. Payment of CAMC service will be made quarterly hence bill should be raise quarterly after successful completion of AMC in each quarter.
4. Any incident during works within the AMC period is your risk. Any damage in university premises while attending break down or maintenance of DG-Set due to your negligence that damage must repair otherwise amount for that repairing will be deducted from bill.
5. The service engineer shall carry with them necessary tools and equipments for troubleshooting of any problem with spare at site.

6. Any cost for visiting site, taking equipment to your service centre or bringing back, cost of re-installation or any other ancillary expenses to execute the AMC shall be borne by party/contractor.
7. **This is fully comprehensive AMC hence any kind of lubricants, coolant, oil filter, air filter, etc. will be provided by contractor/party as and when required. During AMC period any kind of break down in accessories of electric panel, alternator assembly, engine assembly, fly wheel assembly, exhaust assembly, must be resolved and if any parts require to resolve that fault that part should be provided by contractor/Agency**
8. Agency /Bidder must have office premises in Guwahati , Assam .Proof of same must be attached. If Agency /Bidder doesn't have not office in Guwahati, Assam , the Bidder will be disqualified
9. Quoted amount must include material and labour charges, any kind of transportation/freight charges for repairing of DG-set during breakdown/maintenance.
10. Quoted amount must include all kind of taxes and all kind of hidden charges. No extra charge will be given for the same.
11. For Termination of AMC/Cancellation of AMC, decision of the Chief Executive Officer , Guwahati Biotech Park , Amingaon , Assam shall be final and binding to the Party/Bidder.
12. Any kind of emergency must be attended in most prior cases without any prior information.
13. Penalty for not attending complains will be charged as decided by the Competent Authority of Guwahati Biotech Park
14. The DG-Sets are out of AMC period hence if any DG-Set not working at the time of allotting bid, after allotting bid first priority of agency /bidder must repair that DG-set without any extra cost.
15. During AMC period if DG-Set break down and that break down not solve by agency /bidder, agency /bidder have to provide DG set on their own cost immediately until GBP's DG-set started working properly.
16. Security Deposit will have to be deposited by Agency /bidder and value of that security deposit will be 10 % of contract value. Amount of Security Deposit would be released after successful Completion Period of AMC period.

17. Quotations will have to be submitted in a Sealed Envelope and should be addressed to The Chief Executive Officer, Guwahati Biotech Park, Amingaon, Kamrup, Guwahati -781031, Assam, India and reach the office of the Guwahati Biotech Park on or before 17th February 2026 at 3PM.
18. Before submitting the offer, the bidder may visit the where the CAMC works are to be carried out.
19. Rates quoted should as per the format in Annexure II.

Sd/

**Chief Executive Officer
Guwahati Biotech Park**

ANNEXURE I

GENERAL INFORMATION ABOUT THE BIDDER

To be filled & signed by the Authorized Signatory of the firm

1	Name of the Company	
2	Postal Address	
3	Telephone/ FAXNo.	
4	E-mail address &Website	
5	Type of Company:	
6	PAN No	
7	GST Registration	
8	Details of Experience of CAMC of DG sets of capacity not less than 250 KVA in last 5 years (Copy of Work order & Completion Certificate must be enclosed)	

(Signature and seal of Bidder)

Date:

ANNEXURE II

Schedule of Rate

GBP/4.21.3 /2025-26/7063

Dated: 11/2/2026

NAME OF THE WORK: Comprehensive Annual Maintenance Contract of DG sets for Comprehensive Annual Maintenance contract of 2 nos DG sets (380kva, KIRLOSKER make) along with associated system installed in Guwahati Biotech Park, Amingaon , **Assam**

SL NO	Description of Item	Qty	Rate in (Rs)	Amount in (Rs)
1	Comprehensive Annual Maintenance Contract of DG sets for Comprehensive Annual Maintenance contract of 2 nos DG sets (380kva, KIRLOSKER make) along with associated system installed in Guwahati Biotech Park ,Amingaon , Assam	1 Job		
	Sub – Total (A)			
	GST @ on (A)			
	Grand Total			

(Rupees _____)